

Department of Alabama, VFW
and it's
Auxiliary
Community Service Report Form

DISTRICT _____ POST# _____ REPORTING FROM _____ TO _____

COMMUNITY SERVICE					
(Please list any activities within your community provided by Post & Auxiliary which helps to benefit the community, church, school, parks, neighborhood cleanups, etc)	# Hours	Amt. Money	# Miles	# Projects	# Members

CITIZENSHIP EDUCATION / AMERICANISM					
(Please list any Parades, Public Ceremonies, Flag Presentations, Educational Materials, Loyalty Day, POW/MIA activity, Legislative. etc.)	# Hours	Amt. Money	# Miles	# Projects	# Members

AID TO OTHERS					
(Please list all Hospital, Nursing Homes, Senior Citizens, Blood Drives Cancer, Rehab, Memorials, March of Dimes, Operation Uplink, etc.)	# Hours	Amt. Money	# Miles	# Projects	# Members

YOUTH ACTIVITIES					
Please list: Post and Auxiliary are encouraged to provide Youth Programs within your community. Sports, Scouting, Contests, Education, Recognition, including VOD/PP/YOUTH ESSAY'S	# Hours	Amt. Money	# Miles	# Projects	# Members

SAFETY					
Please list: Pedestrian, Drug Awareness, Recreational, Highway, Fire, Home, Gun, etc.	# Hours	Amt. Money	# Miles	# Projects	# Members

FUTURE EVENTS	
Requested External Resources or Invitation of District or Dept Leadership	DATE

- USE ADDITIONAL SHEETS TO LIST OTHER OUTSTANDING PROJECTS.
- SEND TO **DEPARTMENT HEADQUARTERS ONLY**, REMEMBER TO KEEP A COPY
- AUXILIARY MAY USE THIS FORM TO REPORT THROUGH THEIR SYSTEM
- THIS FORM MAY BE REPRODUCED AS NEEDED.

	ACTUAL	KPI VALUE	KPI ADJUSTED
Total Hours This Report	0	\$27.20	\$ 0.00
Total Amt. Money Spent This Report	0	0	0
Total Miles This Report	0	\$.14	\$ 0.00
Total Projects This Report	0	0	0
Total Members This Report	0	0	0

KPI

KPI Hour ADJUSTED = ACTUAL x \$27.20

KPI Mileage ADJUSTED = ACTUAL + \$.14

****Analysis of Service hours and dollars should be reported as follows****

Hours: When the Post reports to the Department, they should list the hours of community service performed by the Post. Affiliated Cootie Scratch, Auxiliary, and Sons of the VFW for that reporting period. Only volunteer service hours benefiting the community are to be reported. Actual Hours are then multiplied by \$27.20 to provide a dollar amount for KPI Adjustment.

PLEASE NOTE: Volunteer hours committed to projects and activities benefiting the Post and its affiliated units –as listed, CANNOT BE REPORTED. Such as – Post dance; Post bingo, Post parties and/or Christmas parties.

Money: The money that should be reported are the dollars donated OR expended by the members in the performance of the community service hours reported, plus \$.14 per mile for each mile driven by the volunteers.

IMPORTANTANCE OF ACCURATE REPORTING: It is of the utmost importance that VFW Posts report their volunteer hours and especially their donations accurately. A Post that inflates the amounts of money they donate intentionally or otherwise may place their non-profit status in jeopardy.

Department Of Alabama
 Attn: Community Service
 1231 Carmichael Way
 Montgomery, AL 36106
 EMAIL REPORT TO: vfw@alvfw.org

Prepared by:
 Title:
 Date